

The University of South Carolina MPA Program
Capstone Client/Internship Supervisor Survey

NOTE: This survey is to be completed by the person in the workplace/client organization that most closely supervised the student's experience.

1. Name of Student _____
2. Internship/Client
Organization _____
3. Supervisor Name and Title _____
4. Supervisor Phone _____
5. Supervisor Email _____
6. Total # of hours worked by the Intern (n/a for Capstone Projects): _____
7. Brief Description of Internship Responsibilities/Capstone Project:

Please rate the student's performance in the following areas, using a 1 to 5 scale with 5 as the best performance (N/A = non-applicable; D/K = don't know).

- | | | | | | | | |
|-------------------------------------------------------------------------------------|---|---|---|---|---|-----|-----|
| 8. Overall performance | 1 | 2 | 3 | 4 | 5 | N/A | D/K |
| 9. Academic preparation | 1 | 2 | 3 | 4 | 5 | N/A | D/K |
| 10. Professional skills (memo writing, presenting information to colleagues, etc.): | 1 | 2 | 3 | 4 | 5 | N/A | D/K |
| 11. Ability to lead and manage in an organization like yours: | 1 | 2 | 3 | 4 | 5 | N/A | D/K |
| 12. Ability to participate in the policy process: | | | | | | | |

1 2 3 4 5 N/A D/K

13. Interest in and willingness to serve the public:

1 2 3 4 5 N/A D/K

14. Ability to interact with a diverse workforce and society:

1 2 3 4 5 N/A D/K

15. Ability to analyze, synthesize, think critically and solve problems:

1 2 3 4 5 N/A D/K

16. If you had a suitable position, how likely would you be to hire this student?

1. Completely unlikely 2. not very likely 3. somewhat likely 4. very likely 5. Almost certain

17. Would you be willing to host an intern or capstone project in the future? If so, who is the best contact for the MPA program?

Please offer any additional comments that you may have regarding the student's performance, how the MPA program may better prepare them for the work force, or any other thoughts about how the internship/capstone program can be improved:

Thank you for participating in the USC MPA internship and capstone program!
Please return this form to:

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