

Preston Prism Constitution

Mission:

Building community and fostering acceptance.

Vision:

Preston Prism seeks to foster a sense of belonging and acceptance of the LGBTQIA+ community within Preston Residential College through social events and awareness campaigns.

Membership Expectations:

1. Members must be a resident of Preston Residential College unless otherwise approved by the Executive Board
2. Must keep everything said in Preston Prism confidential
3. Open membership will be offered year-round, and all Preston residents are welcome to join
4. Dues are not a membership expectation as any funds will be allocated through Hall Government
5. All members are expected to uphold the values of Preston Residential College as well as those stated in the Carolinian Creed

Attendance Policy for General Members:

1. To be considered a member, members must attend one meeting

Executive Board Responsibilities:

President:

1. Attends Hall Government meetings and gives presentations for allocation requests
2. Creates agenda for biweekly general meetings and biweekly executive board meetings
3. Facilitates biweekly general meetings and biweekly executive board meetings

Vice President:

1. Takes the place of the President in the event that the President cannot fulfill duties
2. Fills out event request form and create flyers for each event
3. Fills out interaction form within 24 hours of each event
4. Assists the president with creating agendas for each meeting

Treasurer:

1. Track Preston Prism budget in the event of an allocation from Hall Government
2. Fills out allocation requests
3. Takes the place of the Vice President in the event that the Vice President cannot fulfill duties

Secretary:

1. Takes and distributes minutes from general and executive board meetings in a timely manner
2. Keeps track of attendance records from general meetings
3. Keeps track of any members' volunteer hours

Executive Board Expectations:

1. Attend all executive board meetings and general meetings unless absence is approved by President

Attendance Policy for Executive Members:

1. If one of the executive members is unable to make a meeting, they must let the President know at least 24 hours in advance

Executive Board Elections

1. Elections will be announced at least two (2) general member meetings before the date of elections so members can self-nominate for executive board positions
2. All Executive Board positions of Preston Prism will be elected by popular vote of the current Preston Prism members
3. To vote in Executive Board Elections, members must attend at least one meeting prior to the election
4. All voting must be conducted by secret ballot
5. The candidate with the majority of votes wins
6. Executive Board Members serve Fall-Spring

Advisor Expectations:

1. The advisor will be a member of the Preston Leadership Team
2. Attend a monthly meeting with the President to discuss upcoming events

Removal from the Organization

1. Any General or Executive Board Member that does not abide by the expectations of the organization or is not fulfilling their duties is subject to removal from the organization
2. A written request stating the reasons for dismissal and signed by at least three (3) members of the organization must be submitted to the President
 - a. Should the offending member be the President, the complaint will be submitted to the Advisor
 - b. The President can be one of the signatures on the request for removal of another member; however, the request must then be submitted to the Advisor
3. Written notification of the request and the reasons for dismissal must have been given to the offending officer at least two (2) days prior to the next regularly scheduled meeting. The offending officer should then attend that regular meeting prepared to speak on their own behalf.

- a. In a closed meeting, two-thirds (2/3) affirmative vote of all Executive Board members, only including the President in the case of a tie, is required to remove an Executive Board member from office.

Amendments to the Constitution

1. Amendments to the Constitution may be proposed by anyone in Preston Prism
2. For an amendment to be ratified, the Executive Board must unanimously vote on the measure
3. Amendments will be added to the constitution and submitted to the Advisor after being approved by the Executive Board

Statement of Non-Discrimination

This organization shall not discriminate on the basis of sex, race, color, sexual orientation, gender identity and gender expression, religion, age, marital status, national origin, disability, or veteran status. This policy will include, but not limited to recruiting, membership, organization activities, or opportunities to hold office.